

October 27, 2020

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 27<sup>th</sup> of October 2020 at 7:00 P.M., the following Board Members were present:

Robin Deloria	Supervisor
Paul LaCourse	Councilman
Lana Fennessy	Councilwoman
Donald Bott	Councilman
David Olbert	Councilman

Others present: Cliff Demars, Joan Burke, Paul Hai, Sue Mills, Ruth Olbert, Jane Funari, Fran Thibodeau, Dennis Thibodeau, and Mary Pound. Present on phone: Wes Miga, Mary Lamphear, George Damasevitz, Debbie Damasevitz, Lori Demars, Rose Bush, Sue Paul, and Laurinda Minke.

Supervisor Deloria opened the regular meeting of the Town Board at 7:00 p.m. Motion was made by Councilman Bott to approve the minutes of the October 13, 2020 meeting. Seconded by Councilman LaCourse and carried.

Motion was made by Councilwoman Fennessy to approve the General Fund Abstract #19 in the amount of \$49328.37. Seconded by Councilman Bott and carried.

Motion was made by Councilman Bott to approve the Highway Fund Abstract #19 in the amount of \$25074.96. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Olbert to approve the Water Abstract #10 in the amount of \$803.79. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilwoman Fennessy to approve the Sewer Abstract #10 in the amount of \$947.21. Seconded by Councilman LaCourse and carried.

Motion was made by Councilman Olbert to approve the Capital Projects #8 Abstract #3 in the amount of \$15500.00. Seconded by Councilwoman Fennessy and carried.

The REDC Grant reviewed the grant application and the workplan was revised due to the COVID 19 Pandemic. The contract execution date was changed from November 1, 2020 to June 1, 2021. There is a petition circulating around Town regarding the grant project and it currently has 165 signatures. The petition is requesting that the Town Board consider utilizing the bank property for a welcome center and the church property for the museum. There was discussion on the current grant project and the proposed addition and it is felt that it would be over the funds allocated. Motion was made by Councilman Bott to explore uses for the acquired bank property and church. Seconded by Councilwoman Fennessy and carried.

The removal of trees at the Pine Cemetery will be put on hold. The Town does not currently own the cemetery so therefore cannot award a bid. A Quick Claim will need to be done with the current owners.

The 2021 Preliminary Budget is under the tax cap. The Budget hearing is set for November 10, 2020 at 6:30 pm.

The Town Board thanked the Highway Department for their work on the sliding hill. Northline Utilities donated the poles and wire for the lighting at the hill.

Joan Burke encouraged the Town Board to read the entire application for the Welcome Center/Historical Museum Grant. She also encouraged them to visit the Historical building and view the storage rooms.

Paul Hai updated the Board on what the Planning Board has been working on. He strongly encouraged the Town Board to consider buying the parcel on the intersection of the Blue Ridge Road and 28N.

Sue Mills encouraged the Town Board to get someone to take care of the “Put and Take” at the Town landfill. She also supported the museum and that hundreds of people stop there.

Dennis Thibodeau signed the petition for the Welcome Center/ Museum and wanted the board to understand that he knew exactly what he was signing. Fran Thibodeau reminded the board that 60% of the town residents are senior citizens and are on a fixed income.

Motion was made by Councilman Bott to adjourn. Seconded by Councilwoman Fennessy and carried at 8:20 pm.

Respectfully submitted \_\_\_\_\_

October 13, 2020

At the Budget Workshop for the 2019 Budget of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 13th of October 2020 at 7:00 P.M., the following Board Members were present:

Robin Deloria	Supervisor
Lana Fennessy	Councilwoman
David Olbert	Councilman
Donald Bott	Councilman
Paul LaCourse	Councilman

Others present: Monica Young, Barbara Kearns, Mary Monaghan, Cliff Demars, Joan Burke, Bob Stringer, Jim Sorensen, David Dorey and Mary Pound. Present on phone: Erica Demars, Lori Demars, Marlene Bott, Mary Lamphear, Sue Mills, Wes Miga, Debbie Damasevitz, Paul Cummings and Dave Hughes.

Supervisor Deloria called the meeting to order at 7:00 pm. Motion was made by Councilman Bott to approve the minutes of the September 29, 2020 meeting. Seconded by Councilman Olbert and carried.

Motion was made by Councilwoman Fennessy to approve the General Fund Abstract #18 in the amount of \$22387.36. Seconded by Councilman Bott and carried.

Motion was made by Councilman Bott to approve the Highway Fund Abstract #18 in the amount of \$11516.01. Seconded by Councilman LaCourse and carried.

Budget changes will be discussed at the October 27, 2020 meeting.

The Town Board has been required to pass a resolution effecting the recent changes in legislation for the Retention and Disposition Schedule for NY local Government. Motion was made by Councilman Olbert for a Resolution adopting these new changes. Seconded by Councilwoman Fennessy and carried by roll call vote: Supervisor Deloria – Aye, Councilman Bott – Aye, Councilwoman Fennessy – Aye, Councilman LaCourse – Aye and Councilman Olbert – Aye.

The Town of Newcomb was originally given a grant from DASNY for an equestrian facility at the Lake Harris Campsite. The grant would not have been enough to do what needed to be done to complete the project. The Town requested a fund allocation for the purpose of constructing an invasive species boat wash station at the boat launch and the request was approved. The grant will reimburse the Town up to \$50,000.00.

NYSDEC has mandated that the Town have two certified operators for the sewer district. Training for this will be held in 2021 and the Town will send two employees for this training.

The Town will need to get three estimates for tree removal at the Pine Cemetery. Motion was made by Councilwoman Fennessy to approve the removal of the trees once we have received the estimates and determined the low bidder. Seconded by Councilman Olbert and carried.

Joan Burke gave the Board a memo and announced that the NYS Board of Regents has granted a five-year provisional charter to the Newcomb Historical Museum. Her memo also addressed the current petition circulating on the museum.

The annual Holiday Craft Fair has been cancelled to due COVID concerns. The committee would still like to get presents from Santa for the children. Councilwoman Fennessy will talk with the school to see if we can give out gifts.

During the public comment time, Bob Stringer questioned giving money to ESF and he had questions about the Chain Lakes contract with DEC. Wes Miga stated that money for the fire tower would cost the taxpayer less than 10cents per \$1000. He also felt that Joan Burkes memo was a good conversation starter for all.

Motion was made by Councilman Bott to adjourn the regular meeting and go into executive session. Seconded by Councilman LaCourse and carried at 7:40 p.m.

Respectfully submitted \_\_\_\_\_

September 29, 2020

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 29<sup>th</sup> of September 2020 at 7:00 P.M., the following Board Members were present:

Robin Deloria	Supervisor
David Olbert	Councilman
Paul LaCourse	Councilman
Donald Bott	Councilman
Lana Fennessy	Councilman

Others present: Joan Burke, Charlie Minke, Kevin Bolan, Sue Mills, Cliff Demars, Barb Kearns, Judy DePasquale and Mary Pound. Present on phone: Mary Lamphear, Marlene Bott, Lori Demars, Lorinda Minke, Sue Paul, Erica Demars, George and Debbie Damasevitz.

Supervisor Deloria called the meeting to order at 7:00 pm. Motion was made by Councilman LaCourse to approve the minutes of the September 15, 2020 meeting. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilwoman Fennessy to approve the General Fund Abstract #17 in the amount of \$87432.99. Seconded by Councilman LaCourse and carried.

Motion was made by Councilman Olbert to approve the Highway Fund Abstract #17 in the amount of \$44184.30. Seconded by Councilman LaCourse and carried.

Motion was made by Councilman Bott to approve the Water Abstract #9 in the amount of \$1388.70. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilwoman Fennessy to approve the Sewer Abstract #9 in the amount of \$1036.85. Seconded by Councilman Bott and carried.

Motion was made by Councilman LaCourse to approve the Capital Projects #3 Buildings Abstract #9 in the amount of \$35258.00. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Olbert to approve the Capital Projects #5 Abstract #3 in the amount of \$111131.32. Seconded by Councilwoman Fennessy and carried.

The October Board meetings were tentatively set for October 13<sup>th</sup> and 27<sup>th</sup>.

Motion was made by Councilman Olbert to authorize Supervisor Deloria to sign the Essex Chain Lake Road maintenance contract with DEC in the amount of \$100,000.00 for a five-year contract. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman LaCourse to approve the Highway Dept. sale of surplus truck to the high bidder for \$17100. Seconded by Councilman Bott and carried.

Motion was made by Councilwoman Fennessy to authorize Supervisor Deloria to sign the BTI contract with Bioconservation for the BTI application in the Goodnow Flow, in the amount of \$24000. Seconded by Councilman Olbert and carried.

The NYS Aid and Incentive for Municipalities payment was reduced by 20% this year.

There was discussion of the ESF Foundation request for 2021 Budget funds for the repair of the Goodnow Fire Tower. Motion was made by Councilman Olbert to approve the

request for \$30,000., contingent on the NYS budget and the risk of cuts. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Bott to authorize Supervisor Deloria to sign the contract with North Country Life Flight for funding for the 2021 year. Seconded by Councilman LaCourse and carried.

The closing for the Bank property was September 28, 2020. The Deeds will be filed with the Essex County Clerks office. The Town will need to change the locks on the building.

AFSCO Fence will be here this week to put up the new fence at the Landfill and the Town Beach.

The Tentative Budget for 2021 will be given to the Town Clerk on September 30.

The Town of Minerva has requested Drone footage use for a site plan required by DOH. This request should comply with shared services.

The Highway Dept. has received reimbursement from OSI in the amount of \$69589.38 for the McNaughton Cottage parking lot work.

The Town needs to begin making COVID plans for the opening of the skating rink.

The Holiday Craft Fair will be November 21-22.

Joan Burke reported that Sue Mills has completed an Accounting course.

Barbara Kearns inquired about a petition that is circulating regarding the Welcome Center/Historical museum. Councilman Bott gave her a copy of it.

Kevin Bolan said that flu shots and COVID testing are available at the Medical Center.

Motion was made by Councilman Olbert to adjourn and enter Executive Session. Seconded by Councilwoman Fennessy and carried at 8:00 pm.

Respectfully submitted \_\_\_\_\_

September 15, 2020

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 15th of September 2020 at 7:00 P.M., the following Board Members were present:

Robin Deloria	Supervisor
David Olbert	Councilman
Donald Bott	Councilman
Paul LaCourse	Councilman
Lana Fennessy	Councilwoman

Others present: Joan Burke, Sue Mills, Laurinda Minke, Charlie Minke, Monica Young and Mary Pound. Present on phone: Mary Lamphear, Marlene Bott, George Damasevitz, Debbie Damasevitz, Cliff Demars and Wes Miga.

Supervisor Deloria called the meeting to order at 7:00 pm. Motion was made by Councilman Bott to approve the minutes of the August 25, 2020 meeting. Seconded by Councilwoman Fennessy and carried. Motion was made by Councilwoman Fennessy to approve the minutes of the special meeting on September 4, 2020. Seconded by Councilman Olbert and carried.

Motion was made by Councilwoman Fennessy to approve the General Fund Abstract #16 in the amount of \$51867.11. Seconded by Councilman Olbert and carried.

Motion was made by Councilman LaCourse to approve the Highway Fund Abstract #17 in the amount of \$48364.72. Seconded by Councilman Bott and carried.

Motion was made by Councilman Olbert to approve the Sewer Abstract #9 in the amount of \$6600.00. Seconded by Councilman LaCourse and carried.

We are getting down to the final stage of the Salt Shed. The work on the fabric liner should start September 16. This was covered in the special meeting of September 4, 2020.

Work is complete on the McNaughton Cottage parking area in Tahawus. The invoice billing for the project is complete and will be sent to OSI for reimbursement to the Highway in the amount of \$69589.00. The picture enclosed in the packet shows the parking area. The area where the rocks are lining the road may be a problem for the snowplow during winter months.

The replacement of the roof on the Town Hall will begin tomorrow, September 16. The Town purchased the roofing material so the bid specs are for labor only. The fencing at the landfill and beach should be complete by this year. Contractor has submitted a request to Dig Safe.

The closing for the bank property is tentatively set for September 24, 2020. Eugene Bush has recommended that we replace the fuel tank before adding any fuel for the building.

In the year 2021, the Steak Roast and Newcomb Day will be on the same weekend. The Town and School will be working together to get a large alumni gathering honoring Newcomb and Tahawus schools. There is a public group on Facebook with additional information.

Supervisor Deloria would like to thank the TR committee for the work they did for the “virtual” TR weekend.

Joan Burke reported that they are working on boxes from the Marvin Bissell collection. They have 22 boxes from him. Painting on the Historical building has begun.

Highway Supt. Demars reported that the highway workers are currently working on clearing the trees for the sliding hill behind the skating rink. They are also working on moving salt to the new salt shed location. Motion was made by Councilwoman Fennessy to surplus the #16 Highway snowplow truck. Seconded by Councilman LaCourse and carried.

Councilman Bott reported that the landfill employees have requested a wash station. He is looking into one for them.

Councilman Olbert talked about the tree issue at the cemetery. He feels we need to manage the trees better so they don't fall on the newly repaired markers. He and Highway Supt. Demars will check with Huntington on this.

Monica Young felt that the Canon dedication went very well. Ruth Olbert talked about keeping the NYS campsite open longer. Mary Lamphear thought that the St. Barbara's church would be a great location for the museum. Wes Miga felt that the church and the bank locations would be good business rentals.

Motion was made by Councilman Bott to adjourn. Seconded by Councilwoman Fennessy and carried at 8:05 pm.

Respectfully submitted \_\_\_\_\_



August 25, 2020

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 25th of August 2020 at 7:00 P. M., the following Board Members were present:

Robin Deloria	Supervisor
Lana Fennessy	Councilwoman
Donald Bott	Councilman
Paul LaCourse	Councilman
David Olbert	Councilman

Others present: Joan Burke, Mary Monaghan, Kevin Bolan, Denise Bolan, Laurinda Minke, Charlie Minke, Cliff Demars, Marsha Chase, Carrie Helms, Sue Paul, and Mary Pound. Present on conference call: Lori Demars, Mary Lamphear, Marlene Bott, George Damasevitz, Debbie Damasevitz, Barbara Kearns, Wes Miga, Sue Mills and Alex Helms.

Motion was made by Councilman Bott to approve the minutes of the August 11, 2020 meeting. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Olbert to approve the General Fund Abstract #15 in the amount of \$27329.37. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Bott to approve the Highway Fund Abstract #15 in the amount of \$58758.69. Seconded by Councilman LaCourse and carried.

Motion was made by Councilwoman Fennessy to approve the Water Fund Abstract #8 in the amount of \$754.35. Seconded by Councilman LaCourse and carried.

Motion was made by Councilman Bott to approve the Sewer Fund Abstract #8 in the amount of \$4446.97. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Olbert to approve the Capitol Projects #3 Abstract #8 in the amount of \$56.90. Seconded by Councilman Bott and carried.

Motion was made by Councilman LaCourse for a Resolution authorizing Highway Supt. Cliff Demars to sign the purchase agreement for a 2022 Wester Star 4900SF at the state contract price of \$199,556.89. This price includes the Tenco snowplow equipment. Seconded by Councilman Olbert and carried. The plan is to sell the old truck that is being replaced.

Supervisor Deloria addressed the NYS minimum wage requirements that were brought up during the public comment period of the last meeting. Government entities are exempt from the State minimum wage requirements.

The Newcomb Health center is looking into COVID rapid testing equipment. There are several analyzer and methods available. PPE shortages are one of the obstacles and there is a lot involved in obtaining this equipment. Kevin Bolan will continue to research this.

Supervisor Deloria is looking into getting public WIFI at the Santanoni Gate Lodge and parking area. We are currently waiting on SLIC and DEC approval.

The Town received a letter from Northstar Fireworks. All funds paid in 2020 will be held for displays scheduled for 2021.

The Planning Board held a public hearing on August 18, regarding the AT &T Tower and the regular monthly meeting will be September 3. The permit for the tower was issued to

the Town of Newcomb and New Cingular Wireless. A Resolution exempting the project from local zoning is necessary but will wait until after the next Planning Board meeting.

The Town Board received a letter from Sue Mills with complaints on neighboring property. This complaint will be referred to the Code Enforcement Officer.

Councilman Olbert and Councilman LaCourse are working with Highway on the Highway Contract negotiations. The Board will go into executive session at the completion of the meeting to discuss this.

During public comment session, Mary Monaghan thanked the highway dept. for the work they did in Santanoni. Sue Paul felt that the town should review the hiring practices. She felt that the town discriminated against woman. Kevin Bolan is looking into concerns of some Newcomb residents regarding the arrival of the international students. Denise Bolan thanked Supervisor Deloria for addressing some of the concerns from the last meeting. Laurinda Minke is working on a new sign for the Woodruff Pond trail. Wes Miga wanted to clarify that the AT&T tower would not be 2 times taller but 15 feet taller than the Verizon tower.

Motion was made by Councilman Bott to move into executive session for Highway Contract negotiations. Seconded by Councilman LaCourse and carried at 7:45 p.m.

Motion was made by Councilman Bott to adjourn executive session at 8:30 pm. Seconded by Councilman Olbert and carried at 8:31 pm.

Respectfully submitted \_\_\_\_\_

August 11, 2020

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 11th of August 2020 at 7:00 P. M., the following Board Members were present:

Robin Deloria	Dept. Supervisor
Lana Fennessy	Councilwoman
Donald Bott	Councilman
Paul LaCourse	Councilman
David Olbert	Councilman

Others present: Ruth Olbert, Sierra Olbert, Monica Young, Annie Canon, Ann Pecora, Sue Mills, Joan Burke, Laurinda Minke, Charlie Minke, Denise Bolan, Carrie Helms, Mary Monaghan, Erica DeMars, and Mary Pound. Present on phone: Wes Miga, Mary Lamphear, Sue Paul, Lori Demars, Kevin Bolan, Marlene Bott and Anita Brundage.

Motion was made by Councilwoman Fennessy to approve the minutes of the July 28, 2020 meeting. Seconded by Councilman Olbert and carried.

Motion was made by Councilwoman Fennessy to approve the General Fund Abstract #14 in the amount of \$25553.76. Seconded by Councilman LaCourse and carried.

Motion was made by Councilman Bott to approve the Highway Fund Abstract #14 in the amount of \$47138.91. Seconded by Councilman LaCourse and carried.

Motion was made by Councilwoman Fennessy to approve the Capital Projects #3 Buildings Abstract #7 in the amount of \$47415.84. Seconded by Councilman Olbert and carried.

Motion was made by Councilman LaCourse to approve the Capital Projects #5 Abstract #2 in the amount of \$9555.00. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Olbert to approve the Homestead and Non-Homestead Base Percentages, Current Percentages and current and Adjusted Proportions for the 2020 Assessment Roll. Seconded by Councilman Bott and carried.

September meeting dates are tentatively set for September 15 and 29<sup>th</sup>.

Motion was made by Councilman LaCourse for a Resolution of the Newcomb Town Board authorizing the purchase of Real Property. Seconded by Councilman Olbert and carried by roll call vote: Councilman Bott – Aye, Supervisor Deloria – Aye, Councilwoman Fennessy – Aye, Councilman LaCourse – Aye, and Councilman Olbert – Aye.

Motion was made by Councilwoman Fennessy for a Resolution supporting the changes in the unit management plan for the Essex Chain Lakes. Seconded by Councilman LaCourse and carried by roll call vote: Councilman Bott – Aye, Supervisor Deloria – Aye, Councilwoman Fennessy – Aye, Councilman LaCourse and Councilman Olbert – Aye.

Motion was made by Councilman Olbert for a Resolution supporting diversity and condemning racial and social injustice. Seconded by Councilwoman Fennessy and carried by roll call vote: Councilman Bott – Aye, Supervisor Deloria – Aye, Councilwoman Fennessy – Aye, Councilman LaCourse – Aye and Councilman Olbert – Aye.

The TR weekend for this year will be Virtual. The charges for Joe Wiegand (TR) will be \$950.00. There will also be advertising charges. The fireworks will be postponed.

Contract negotiations for the Highway contract will begin on Wednesday August 12, 2020.

Work on the Huntington Cemetery to repair and upright stones will begin soon. Joan Burke will direct and supervise the job. Motion was made by Councilwoman Fennessy to approve an hourly contract rate with Jim Sorenson at \$30.00 per hour or a maximum of \$7200.00 for six weeks. Seconded by Councilman LaCourse and carried.

The Board continued the discussion on the construction of a sliding hill in Winebrook at the ball field. It was decided to go ahead with the excavation of the site but we will wait on the ski lift.

There was discussion on designing a sign for the parking area for the Woodruff Pond trail and the need of a sign for the trail. Motion was made by Councilman Bott to approve having Jim Bunnell build a sign and kiosk for the trail. Seconded by Councilman Olbert and carried.

The New York State Dept. of Health did their annual inspection of the Town Beach and the Golf Course. They had items that need addressing including signage and COVID related fixes.

Town is awaiting a quote from Culligan for repairs needed at Ken Helms water system.

Highway Supt. Cliff Demars reported that the work on the hill at the ballfield is almost done. Essex County will hydroseed with they are done.

The ceremony for the dedication for the George Canon memorial at the Golf Course will be August 30.

During the public comment section of the meeting, Denise Bolan spoke regarding the resolution the Board passed on diversity and condemning racial and social injustice. She reminded everyone on the importance of this and encouraged all to continue to be open and welcoming. Supervisor Deloria agreed with the importance of topic. Joan Burke followed with a statement and felt that Town of Newcomb had a gender issue.

Sue Mills read a letter criticizing the town board minutes. She felt that the minutes did not include public comment discussion. She would like to see the meetings recorded. Supervisor Deloria ended the discussion on this and will report back at the next meeting. Sue Paul questioned why the town did not pay summer youth employees minimum wage. Supervisor Deloria indicated that municipalities are not required to pay minimum wage. Laurinda Minke provided the board with a letter requesting a shared title with Dave Hughes "Marketing and Promotion Team," and she would like a equitable raise.

Motion was made by Councilman Bott to adjourn. Seconded by Councilman Olbert and carried at 8:40 pm.

Respectfully submitted \_\_\_\_\_

July 28, 2020

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 28<sup>st</sup> of July 2020 at 7:00 P. M., the following Board Members were present:

Robin Deloria	Supervisor
Lana Fennessy	Councilwoman
Donald Bott	Councilman
Paul LaCourse	Councilman
David Olbert	Councilman

Others present: Cliff Demars, Sue Mills, Ruth Olbert, Sierra Olbert, Laurinda Minke, Charles Minke, Dave Hughes, Joan Burke and Mary Pound. Present on conference call: Wes Miga, Mary Lamphear, Marlene Bott.

Motion was made by Councilman LaCourse to approve the minutes of the July 14, 2020 meeting. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Olbert to approve the General Fund Abstract #13 in the amount of \$32857.23. Seconded by Councilman LaCourse and carried.

Motion was made by Councilwoman Fennessy to approve the Highway Fund Abstract #13 in the amount of \$87906.38. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Bott to approve the Water Abstract #7 in the amount of \$874.50. Seconded by Councilman LaCourse and carried.

Motion was made by Councilman Olbert to approve the Sewer Abstract #7 in the amount of \$677.45. Seconded by Councilwoman Fennessy and carried.

August meetings were tentatively set for August 11<sup>th</sup> and 25<sup>th</sup>.

Monica Young, Lowell and Linda Stringer picked out a rock base for the George Canon Memorial Plaque. The suggested date for the dedication is August 30, 2020. The specific date will be determined as plans for the event are finalized.

The 2020 Greater Adirondack Garage Sale sponsored by ROOST is set for August 8-9. The Town of Newcomb will have a town wide garage sale on the same weekend. There are at least 10 locations that have signed up.

Motion was made by Councilwoman Fennessy for a Resolution of the Newcomb Town Board to change the name of the Perch Pond Road to Trout Pond Road. Seconded by Councilman Olbert and carried by roll call vote: Bott – Aye, Deloria – Aye, Fennessy – Aye, LaCourse – Aye, and Olbert – Aye.

Motion was made by Councilman Olbert to authorize Supervisor Deloria to sign the MOU (Memorandum of Understanding) made between Open Space Institute Land Trust, Inc. and the Town of Newcomb regarding the Upper Works parcels. Seconded by Councilwoman Fennessy and carried.

The Town is waiting on bids for the Salt Shed liner. The liner needs to be completed before the grant can be finalized.

Laurinda Minke read a letter regarding her position on the marketing assistant job promoted to full time. She summarized her qualifications, recognitions, promotions and work she has completed in her position at the Town of Newcomb.

Joan Burke read a letter regarding her opinion of the marketing assistant job promoted to full time. She felt that Laurinda Minke should have been considered for the position.

Motion was made by Councilman Bott to adjourn. Seconded by Councilman LaCourse and carried at 8:09 pm. AzxSWDAQ\

Respectfully submitted \_\_\_\_\_

July 14, 2020

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 14<sup>th</sup> of July 2020 at 7:00 P. M., the following Board Members were present:

Robin Deloria	Supervisor
Lana Fennessy	Councilwoman
Donald Bott	Councilman
Paul LaCourse	Councilman
David Olbert	Councilman

Others present: Kevin Bolan and Mary Pound. Conference call - Laurinda Minke, Sue Mills, Marlene Bott, Mary Lamphear, Mary Monaghan, Denise Bolan, Cliff Demars, Sue Paul, Anita Brudage.

Meeting was called to order at 7:00 p.m. by Supervisor Deloria. Motion was made by Councilwoman Fennessy to approve the minutes of the June 30, 2020 meeting. Seconded by Councilman Olbert and carried. Motion was made by Councilman Olbert to approve the minutes of the special meeting of the Board on June 13, 2020. Seconded by Councilman Bott and carried.

Motion was made by Councilman LaCourse to approve the General Fund Abstract #12 in the amount of \$14240.13. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Bott to approve the Highway Fund Abstract #12 in the amount of \$14901.22. Seconded by Councilman LaCourse and carried.

Motion was made by Councilwoman Fennessy to approve the Capital Projects #3 Buildings Abstract #6 in the amount of \$247.76. Seconded by Councilman Olbert and carried.

Supervisor Deloria gave an update from the June 30, 2020 Executive Session. The Board met to discuss employment history of Dave Hughes. Once the Board was out of executive session they voted to hire Mr. Hughes full time for the Events Marketing position.

The Board held a special meeting on June 13, 2020 at 3:00 pm to award Peckhams a contract for paving the salt shed yard in the amount of \$99,830.00.

The Town Board received a letter from Sue Mills regarding public attendance at the Town Board meetings.

On July 6, 2020, Governor Cuomo extended the suspension of in-person meeting requirement of Open Meetings Law until August 5, 2020. Meetings will remain at the Town Hall subject to the Governors Executive order and local state of emergency orders for Newcomb and not permit in-person access to the public at this time.

Due to the NYS Health Dept. guidelines for social distancing, the Town of Newcomb has decided to cancel Newcomb Day, Bands on the Beach, and TR Weekend will be "Virtual."

The Board received a copy of the MOU (Memo of Understanding) from the Open Space Institute regarding the McNaughton Cottage for the conservation easement. The Board needs to read it over and come back ready to discuss at the next meeting.

Ruth Olbert provided the Board with information on “EarthCam” camera system that would stream live video at locations designated around Newcomb. The Town will explore other options before deciding on this.

Councilman Olbert brought up the Woodruff Pond Trail. The trail needs a lot of work and he hopes that we will be able to work on it this summer. Also there are headstones that have fallen down at the Huntington Cemetery. The Town will work on getting someone to get these repaired.

The Town of Newcomb has a very low percentage of residents that have responded to the US Census. We need to get the word out and encourage residents to complete the 2020 US Census.

During the public comment time Sue Mills questioned why the Town has not opened the meetings to the public and would they consider moving the meeting to the Fire Hall. Sue Paul questioned the Town of Newcomb job hiring practices. She felt that the full time job that Dave Hughes was hired for should have been advertised. Denise Bolan, Anita Brudage, Mary Monaghan and other callers felt that the Town should have posted the position. Ruth Olbert commented that Dave Hughes will do a great job but felt that Lauinda Minke should have been considered for the job. Laurinda Minke felt that she should have had the right for “first refusal.”

Motion was made by Councilman Bott to adjourn. Seconded by Councilwoman Fennessy and carried at 8:20 pm.

Respectfully Submitted \_\_\_\_\_



June 30, 2020

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 30th of June 2020 at 7:00 P.M., the following Board Members were present:

Robin Deloria	Supervisor
Lana Fennessy	Councilwoman
Paul LaCourse	Councilman
Donald Bott	Councilman
David Olbert	Councilman

Others present: Cliff Demars and Mary Pound. Present on Conference call, Wester Miga, Mary Lamphear, Dave Hughes, Mary Monaghan, Lori Demars, Denise Bolan, Kevin Bolan, Sue Paul and Sue Turner.

Supervisor Deloria called the meeting to order at 7:00 P.M. Motion was made by Councilman Bott to approve the minutes of the June 16, 2020 meeting. Seconded by Councilman LaCourse and carried.

Motion was made by Councilwoman Fennessy to approve the General Fund Abstract #11 in the amount of \$24658.42. Seconded by Councilman Bott and carried.

Motion was made by Councilman Olbert to approve the Highway Fund Abstract #11 in the amount of \$25323.54. Seconded by Councilman LaCourse and carried.

Motion was made by Councilman Bott to approve the Water Fund Abstract #6 in the amount of \$1786.48. Seconded by Councilman LaCourse and carried.

Motion was made by Councilman Bott to approve the Sewer Fund Abstract #6 in the amount of \$1172.91. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman LaCourse to approve the Capital Projects #3 Buildings Abstract #5 in the amount of \$95047.48. Seconded by Councilman Olbert and carried.

July meetings were tentatively set for July 14<sup>th</sup> and 28<sup>th</sup>.

The Town has purchased three loads of topsoil and the summer maintenance crew is working to cover the exposed root systems on the cedar trees down at the town beach. When the work is complete we will ask the Essex County Soil and Water Dept. to come and hydroseed the topsoil to aid in the fast growth of the grass seed.

The AT&T cell tower application is complete and was accepted by the APA. Written comments are due by July 7.

The Highway Department is looking to purchase a Skid Steer Main Lift. Motion was made by Councilman Olbert to approve the purchase of this attachment at a cost of \$14570.00. Seconded by Councilwoman Fennessy and carried.

Curt Gregory, a former Essex County DPW worker owns a pavement marking business. He has given the town a price of \$1200 per court to fill cracks, provide sealcoat and stripe the area with basketball court markings. He hopes to complete this in late July. The Town is still awaiting quotes for replacement of the fence at the beach and landfill.

The Town of Minerva will be using George Damasevitz as their code enforcement officer.

The High Peaks Golf Course is now open to walk in customers.

Paving for the Town Hall parking lot is set to begin next week.

Councilman Olbert read a letter in support of Denise Bolan's letter.

Motion made by Councilman Bott to adjourn and go into executive session for the purpose of discussing the employment history of a particular person. Seconded by Councilman Olbert and carried at 7:50 p.m.

Motion was made by Councilman Bott to leave executive session. Seconded by Councilwoman Fennessy and carried at 8:20. Motion was made by Councilman LaCourse to reopen the regular meeting. Seconded by Councilman Olbert and carried.

The Board discussed the marketing and promotional needs of the Town of Newcomb and its many recreational opportunities and hopes to begin a comprehensive effort to promote Newcomb as a place to raise a family. The Board discussed a wide range of ideas to accomplish this. Supervisor Deloria established a Board Committee consisting of Lana Fennessy, Paul Hai and Dave Olbert to review and revise our current "Events Coordinator and Advertising Assistant position held by David Hughes. Upon recommendation of Supervisor Deloria, a motion was made by Councilman LaCourse to hire David Hughes full time in this position at a starting salary of \$40,000.00 with benefits subject to a six month probationary period. Upon successful completion of the probationary period, and pending Board approval, the salary for this position will increase to \$46,000.00. Mr Hughes start date will be July 13, 2020. Seconded by Councilman Bott and approved by roll call vote. Councilman Bott – Aye, Councilwoman Fennessy – Aye, Councilman LaCourse – Aye, Councilman Olbert – Aye and Supervisor Deloria – Aye.

Motion was made by Councilman LaCourse to adjourn. Seconded by Councilman Bott and carried at 8:40 p.m.

Respectfully submitted \_\_\_\_\_

June 16, 2020

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 16th of June 2020 at 7:00 P.M., the following Board Members were present:

Robin Deloria	Supervisor
Lana Fennessy	Councilwoman
David Olbert	Councilman
Donald Bott	Councilman
Paul LaCourse	Councilman

Others present: Cliff Demars and Mary Pound. Present on Conference call: Mary Monaghan, Joan Burke, Denise Bolan, Kevin Bolan, Dave Hughes, Barb Kearns, Ericka Demars, Lori Demars, Sue Mills, Wes Miga, Jolene Hlavaty, Roy Ginsburg, Chris Ginsburg, Mary Lamphear, George Damasevitz, Cliff Tsan.

Supervisor Deloria called the meeting to order at 7:00 P.M. Motion was made by Councilman LaCourse to approve the minutes of the May 26, 2020 meeting. Seconded by Councilman Olbert and carried.

Motion was made by Councilwoman Bott to approve the General Fund Abstract #10 in the amount of \$40703.51. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Olbert to approve the Highway Fund Abstract #10 in the amount of \$32370.53. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman LaCourse to approve the Capital Projects #3 Buildings Abstract #4 in the amount of \$143347.55. Seconded by Councilwoman Fennessy and carried.

July meetings were tentatively set for July 14<sup>th</sup> and 28<sup>th</sup>.

The Medical Center is in need of a part time nursing substitute. Motion was made by Councilman LaCourse to approve hiring Maddison Lafond at a rate of \$26.00 increased to \$27.50 after 6 months of service. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilwoman Fennessy for a Resolution to authorize the Town of Newcomb to purchase the property located at 4995 State Rt. 28N, Newcomb, N.Y. at a purchase price of \$95500.00. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Bott for a Resolution to adopt the Drone Acceptable Use Policy. Seconded by Councilman LaCourse and carried.

Motion was made by Councilwoman Fennessy for a Resolution in support of the Adirondack Park Local Government Review Board actions to strengthen the clean drained and dry aquatic invasive species spread prevention law. Seconded by Councilman LaCourse and carried.

Motion was made by Councilman Olbert for a Resolution requesting review and change of the APA policy on agency review of proposals for new telecommunications towers and other tall structures in the Adirondack Park. Seconded by Councilman LaCourse and carried.

The Newcomb Town Beach opened on June 15. Lifeguards are scheduled from 11 am to 8 pm. The town will be getting a delivery of top soil for the beach to cover the roots

under the trees. A work crew of students that previously worked on the Newcomb Youth Program will begin on June 29. They will be working on several projects around town.

George Onni, from FEMA has contacted the Town regarding possible reimbursement to the Town for expenses incurred during the COVID crisis. We hope to get some reimbursement for the Big Top Tent rental for graduation and the new motion sign at the Town Hall.

The Town of Newcomb is currently at only a 16.9% response rate for the US Census. We need to get the word out to encourage residents to either go on line to complete or fill out the paperwork and send it in.

The construction on the Salt Shed is almost complete. The electric, black top and ramp construction remains to be done. Essex County has concrete blocks they are willing to give to the town if they can be used for the ramp.

The landfill “put and take” is open. We would encourage residents to try to keep it neat and only put gently used items in the building.

Dave Hughes has been using the drone to get pictures of the Chain Lakes and the Golf Course. We hope to have these images on the town website soon.

Denise Bolan read a letter regarding the towns request to remove chalk drawings and information from the basketball court in Winebrook.

Motion made by Councilman Bott to adjourn. Seconded by Councilwoman Fennessy and carried at 8:25 pm.

Respectfully submitted \_\_\_\_\_

May 26, 2020

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 26th of May 2020 at 7:00 P. M., the following Board Members were present:

Robin Deloria	Supervisor
Lana Fennessy	Councilman
Donald Bott	Councilman
Paul LaCourse	Councilman
David Olbert	Councilman

Others present: Cliff Demars and Mary Pound. Present on Conference call, Mary Lamphear, Wes Miga, George Damasevitz, Debra Damasevit.

Supervisor Deloria called the meeting to order at 7:00 pm.

Motion was made by Councilman Bott to approve the minutes of the May 12, 2020 meeting. Seconded by Councilman LaCourse and carried.

Motion was made by Councilman Olbert to approve the General Fund Abstract #9 in the amount of \$32177.83. Seconded by Councilman LaCourse and carried.

Motion was made by Councilman LaCourse to approve the Highway Fund Abstract #9 in the amount of \$21291.50. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Olbert to approve the Water Fund Abstract #5 in the amount of \$1303.39. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilwoman Fennessy to approve the Sewer Fund Abstract #5 in the amount of \$6571.78. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Bott to approve the Capitol Projects #4 Highway Eq. Abstract #1 in the amount of \$18250.00. Seconded by Councilman LaCourse and carried.

June meetings were tentatively set for June 16<sup>th</sup> and 30<sup>th</sup>.

The High Peaks Golf Course will be offering "5 day passes" to customers that would like to golf. Pending review, we hope to open the Golf Course to walk- ins starting June 12.

On May 22, 2020, Town Council members and Supervisor Deloria met with the bankruptcy trustee for the Tahawus railroad. Essex County is working with the IDA on establishing bonding.

Construction on the new Salt Shed is continuing. The precast 9 foot walls have been erected. We are not sure what date they will be returning to work.

Code Enforcement Officer, George Damasevitz provided the Town Board with a current Code Officers Report.

The Newcomb Youth Program will not be opening this summer due to the Covid 19 pandemic. The Town hopes to offer alternative employment to the Youth Program staff. We are working on salaries and alternative work.

Supervisor Deloria recommends that the Town have the fireworks on the 4<sup>th</sup> of July. Motion was made by Councilman LaCourse to hold the annual town fireworks with social distancing guidelines. Seconded by Councilman Olbert and carried.

The Town hopes to open the overlook bathrooms next week. We have ordered cleaning supplies. Councilman LaCourse recommended that we install a couple of Hibachi grills at the overlook for public use. He will check with Eugene Bush on this. The Town Beach is set to open on June 20 2020. Lifeguards will need to clean bathrooms a couple time each day as part of their duties.

Highway Supt. Cliff Demars was told by DEC that they have no money to pay the town for work done in the Chain Lakes.

The Town Landfill will be opening on Fridays for summer hours.

Motion was made by Councilman Bott to adjourn. Seconded by Supervisor Deloria and carried at 7:50 pm.

Respectfully Submitted \_\_\_\_\_

May 12, 2020

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 12th of May 2020 at 7:00 P.M., the following Board Members were present:

Robin Deloria	Supervisor
David Olbert	Councilman
Donald Bott	Councilman
Paul LaCourse	Councilman
Lana Fennessy	Councilwoman

Others present: Mary Pound. Wes Miga, Mary Lamphear, present by phone.

Supervisor Deloria called the meeting to order at 7:00 pm. Motion was made by Councilman Bott to approve the minutes of the April 23, 2019 meeting. Seconded by Councilman Olbert and carried.

Motion was made by Councilman LaCourse to approve the General Fund Abstract #8 in the amount of \$19818.87. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Bott to approve the Highway Fund Abstract #8 in the amount of \$3657.17. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Olbert to approve the Capital Projects #3 Buildings Abstract #3 in the amount of \$346.94. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilwoman Fennessy to approve the Capital Projects #8 Abstract #2 in the amount of \$1500.00. Seconded by Councilman LaCourse and carried.

Emergency orders have been extended to May 29, 2020.

There will be a meeting on the Tahawus Railroad line on May 22, 2020 at 10:00 a.m. at the Tahawus Foot Cottage. Representatives from Essex County, Town of Newcomb, Paul Mitchell and Brandt Bankruptcy Trustee will be there.

Construction on the new Salt Shed has started. They started pouring concrete today. They should be back on Thursday to pour again.

There has been no decision from the State of NY on the opening of summer camps.

The Town is still waiting for a response from the seller on the bank purchase.

Peckhams is hoping to start in middle of June on the reclamation work for the town hall and highway paving work. They will begin paving in early July.

Supervisor Deloria has been researching group life insurance for town employees. Burnham Financial has provided a policy from Met Life. Motion was made by Supervisor Deloria to approve the group rate policy for full time employees at a cost of about \$321.00 per month. Seconded by Councilman Bott and carried.

The Town is planning to open the High Peaks Golf Course on May 15, 2020. Enclosed in the town board packet is a 3page proclamation of Local State of Emergency and Local Emergency Order. Motion was made by Councilman LaCourse to support the proclamation. Seconded by Councilwoman Fennessy and carried. A sign will be posted stating that the golf course is closed to the public, open to members only. Motion was

made by Councilwoman Fennessy to approve the Ride and Play Policy for Golf Carts.  
Seconded by Councilman Olbert and carried.

The Essex Chain Lakes road will be opened by DEC on May 18, 2020.

Wester Miga commented on the excellent job Supervisor Deloria has done with the Covid  
Emergency. Mary Lamphear also gave kudos to Supervisor Deloria for all his hard work  
during this emergency.

Wester Miga would like to encourage town employees to give back to the town and  
community by joining the fire department or rescue squad.

Motion was made by Councilman Bott to adjourn. Seconded by Councilman LaCourse  
and carried at 8:20 pm.

Respectfully submitted \_\_\_\_\_



April 28, 2020

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 28th of April 2020 at 7:00 P.M., the following Board Members were present:

Robin Deloria	Supervisor
Donald Bott	Councilman
Lana Fennessy	Councilwoman
David Olbert	Councilman
Paul LaCourse	Councilman

Others present: Cliff Demars and Mary Pound. Wes Miga, Lynette Chase and Mary Lamphear present by phone.

Supervisor Deloria called the meeting to order at 7:00 p.m. Motion was made by Councilman Bott to approve the minutes of the March 24, 2020 meeting. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Bott to approve the General Fund Abstract #7 in the amount of \$67448.55. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilwoman Fennessy to approve the Highway Fund Abstract #7 in the amount of \$63114.49. Seconded by Councilman Olbert and carried.

Motion was made by Councilwoman Fennessy to approve the Water Fund Abstract #4 in the amount of \$4131.45. Seconded by Councilman LaCourse and carried.

Motion was made by Councilman Bott to approve the Sewer Fund Abstract #4 in the amount of \$3531.78. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Bott to approve the Capital Projects #3 Buildings Abstract #2 in the amount of \$43178.44. Seconded by Councilman LaCourse and carried.

May meeting dates were tentatively set for May 12<sup>th</sup> and 26<sup>th</sup>.

Motion was made by Councilman Bott to authorize Supervisor Deloria to sign the contract with North Country Life Flight at a cost of \$1000.00. Seconded by Councilman Olbert and carried.

Supervisor Deloria updated the Board on the Emergency Orders that we receive from Essex County regarding the Coronavirus. These are updated every five days by the County Attorney's office. The next order is extended through May 4.

The proposed construction schedule for the Salt Shed is included in the Board pack. The building materials were delivered on April 23 and construction should begin sometime next week. Town Attorney, Mark Schachner will prepare the Notice to Proceed.

The Welcome Center Grant is currently on hold and there is a new workplan due to the Covid -19 pandemic. There is a five year contract for completion of the project.

NYSEG has started the installation of the LED streetlights. The overall cost savings is anticipated to be near 50%.

The NYS Dept. of Health has not yet authorized summer camps to open. The Town will fill out the necessary paperwork and submit if they decide to open. Lynette Chase has come up with some alternate activities that we would be able to provide to our local Youth Program attendees in the event that the program does not open.

Supervisor Deloria has received a property condition assessment of the bank property in Winebrook. The current assessed value is \$99,000. The Town would like to offer \$93950.00, based on the market value. Supervisor will bring this back to the Board for final approval.

Peckham Road Corporation has the NYS contract for blacktopping and paving. Therefore, the town will not have to go to bid for the paving here at the Town Hall. Motion was made by Councilman Olbert to authorize Supervisor Deloria to sign the contract with Peckham for paving and reclaiming. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Bott to adjourn. Seconded by Councilwoman Fennessy and carried at 7:55 p.m.

Respectfully Submitted \_\_\_\_\_

March 24, 2020

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held by Conference call, on the 24th of March 2020 at 7:00 P.M., the following Board Members were present by telephone:

Robin Deloria	Supervisor
David Olbert	Councilman
Lana Fennessy	Councilwoman
Donald Bott	Councilman
Paul LaCourse	Councilman

Others present by telephone: Wester Miga, Kelly Audino and Mary Pound.

Supervisor Deloria called the meeting to order at 7:05 pm. Motion was made by Councilman Bott to approve the minutes of the March 10, 2020 meeting. Seconded by Councilman LaCourse and carried.

Motion was made by Councilman LaCourse to approve the General Fund Abstract #6 in the amount of \$89854.98. Seconded by Councilman Novak and carried.

Motion was made by Councilman Bott to approve the Highway Fund Abstract #6 in the amount of \$91209.13. Seconded by Councilman LaCourse and carried.

Motion was made by Councilman LaCourse to approve the Water Abstract #3 in the amount of \$5153.19. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilwoman Fennessy to approve the Sewer Abstract #3 in the amount of \$4203.95. Seconded by Councilman Olbert and carried.

It should be noted that the Councilman previewed the Abstracts at a previous time.

The April meeting will be tentatively set for April 28, 2020. There will be just one meeting in April due to the quarantine for the Covid Virus.

Motion was made by Councilman Bott to adjourn. Seconded by Councilman LaCourse and carried at 7:17 pm.

Respectfully submitted \_\_\_\_\_

March 10, 2020

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 10th of March 2020 at 7:00 P.M., the following Board Members were present:

Robin Deloria	Supervisor
Lana Fennessy	Councilwoman
David Olbert	Councilman
Paul LaCourse	Councilman
Donald Bott	Councilman

Others present: Joan Burke, Wes Miga, Cliff Demars, Sue Mills, Mary Lamphear, Dave Hughes and Mary Pound.

Supervisor Deloria called the meeting to order at 7:00 P.M. Motion was made by Councilman Bott to approve the minutes of the February 25, 2020 meeting. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Bott to approve the General Fund Abstract #5 in the amount of \$124612.70. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Olbert to approve the Highway Fund Abstract #5 in the amount of \$8685.60. Seconded by Councilman Bott and carried.

Motion was made by Councilman LaCourse to approve the Capital Projects #8 Abstract #1 in the amount of \$1500.00. Seconded by Councilman Bott and carried.

Essex County has declared a preemptive State of Emergency to deal with the Coronavirus. This will enable the County to be prepared for any issues that may arise.

Supervisor Deloria showed the Board a power point he put together in support of the Tahawus railroad that was also sent to Washington DC to be seen by Senators Schumer and Gillibrand and Representative Stefanik. Essex County Board of Supervisors passed a Resolution authorizing the County Attorney to file for foreclosure.

The foundation for the Salt Shed construction is set to begin April 13-17. The foundation walls are set for April 20-24. The construction on the completion of the building is set for April 27- May 15.

There was discussion on the Local Law for Residency Requirement. This will be discussed further at the next meeting.

Motion was made by Councilman Bott to approve attendance of new elected officials to Finance School in Saratoga May 14-15. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Olbert to authorize Supervisor Deloria to sign the contract with the Dept. of State to go forward with the grant award for the Newcomb Welcome Center. Seconded by Councilman LaCourse and carried. Councilman Bott is opposed and would like there to be a public referendum to vote on the project. The Board will schedule public meetings to advise the community of plans for the project. Community members are urged to attend.

The Board received a copy of a letter from Joan Burke to the Lake Harris Lodge on the photo collection installed by the Historical Museum. A great deal of time, money and

work went into the project and if they decide to remove any of them the museum it is requested that they return them to the museum.

Motion was made by Councilman Olbert for a Resolution to adopt the terms and conditions of contracts DPW-20-2015 and DPW -19-007 and further approves the scope of services outlines in ATL's Letter of Authorization dated February 18, 2020, the fees of which will be considered match funds for the Salt Shed Project. Seconded by Councilman Bott and carried by Roll Call vote.

Congresswoman Stefanik will be hosting a Workforce Development Workshop at Essex County on March 20<sup>th</sup> at 10:00 am. This is a good opportunity to voice ideas, concerns and suggestions and look into opportunities for integrating federal help.

The LED streetlights have been purchased and NYSEG is working out a schedule for municipalities to have their LED streetlights installed.

Motion was made by Councilman Bott to approve the attendance of Dave Hughes to the Drone Pilot Certification course. The cost of the program is \$249.00. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman LaCourse to approve attendance of Charles Canon and Gene Poulin to the NYS Turfgrass conference March 25 in Lake Placid. There is an \$85.00 registration fee. Seconded by Councilman Olbert and carried.

Motion was made by Supervisor Deloria to authorize Highway Supt. Demars to sign the Shared Services agreement with the Dept. of Transportation. Seconded by Councilwoman Fennessy and carried.

The Board is asked to review the Town Procurement Policy and be ready to talk about it at the next meeting.

Motion was made by Councilman LaCourse to declare the Sharp copier surplus and sell to the Adirondack Community Outreach Center for \$1200.00. Seconded by Councilman Olbert and carried.

Councilman Bott has been working with Buffalo Biodiesel Inc. to get a 350-gallon container at the landfill that will accept used cooking oil. The company will pay the town 25cents a gallon for the oil.

Motion was made by Councilman Bott to adjourn the meeting. Seconded by Councilman LaCourse and carried at 8:30 pm.

Respectfully submitted \_\_\_\_\_

February 25, 2020

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 25th of February 2020 at 7:00 P. M., the following Board Members were present:

Robin Deloria	Supervisor
Donald Bott	Councilman
Paul LaCourse	Councilman
David Olbert	Councilman
Lana Fennessy	Councilwoman

Others present: Wes Miga, Dave Hughes, Joan Burke, Ruth Olbert, Sue Mills, Laurinda Minke, Charles Minke, Mary Lamphear, Marlene Bott, Cliff Demars, Kevin Bolan, Jim Sorenson and Mary Pound.

Motion was made by Councilman Bott to approve the minutes of the February 11, 2020 meeting. Seconded by Councilman Olbert and carried.

Motion was made by Councilwoman Fennessy to approve the General Fund Abstract #4 in the amount of \$31221.09. Seconded by Councilman LaCourse and carried.

Motion was made by Councilman Bott to approve the Highway Fund Abstract #4 in the amount of \$47222.42. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Bott to approve the Water Abstract #2 in the amount of \$39793.28. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Olbert to approve the Sewer Abstract #2 in the amount of \$631.43. Seconded by Councilman LaCourse and carried.

March meetings were tentatively set for March 10<sup>th</sup> and 24<sup>th</sup>. The Planning Board meeting is set for March 5.

Motion was made by Councilwoman Fennessy for a Resolution in support of the North Hudson to serve as the "Gateway to the Adirondacks." Seconded by Councilman Olbert and carried.

The Town has not heard anything new from the owners of the Community Bank property. Town Attorney has said that no permissive referendum is required by the Board to purchase the property.

Construction on the Salt Shed should begin the end of April or early May. Hybrid Building Solutions was awarded the bid and they have ordered the materials.

The Board needs to review the Local Law information for the next meeting. The Board will review at the next meeting.

The annual PERMA conference is scheduled for May 21-22 at the Sagamore Hotel in Lake George. Motion was made by Councilman Bott to approve the attendance of Lana Fennessy to the conference. Seconded by Councilman Olbert and carried.

The Newcomb Historical Museum has obtained a EIN number that is required to establish a charter and obtain a 501.C3.

The well water at Mike West's property on 28N has been sent for testing. Supervisor Deloria will check with the Town lawyer to draw up a contract if the tests come back high for sodium.

A copy of the Town's Procurement Policy is included in the packet. Board members should review and be ready to talk about it at the next meeting.

A drone has been purchased and issued to Dave Hughes for his marketing job to promote the Town of Newcomb. There are great possibilities for its use. Dave did a presentation to the board about the new drone and "GoPro." He will work with Laurinda Minke.

Councilwoman Fennessy has been working on the shared services with Minerva on the USDA food program. She has twelve (12) families signed up at this time. The next food delivery will be March 4, 2020.

Councilman Olbert would like to see some improvements made to the town rink which could include more skates available for rental and snacks and hot chocolate.

Joan Burke reported that they have completed the picture display at the Lake Harris Lodge.

Motion was made by Councilman Bott to adjourn. Seconded by Councilman Olbert and carried at 8:20 pm.

Respectfully submitted \_\_\_\_\_

February 11, 2020

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 11th of February 2020 at 7:00 P. M., the following Board Members were present:

Robin Deloria	Supervisor
Lana Fennessy	Councilwoman
Donald Bott	Councilman
David Olbert	Councilman
Paul LaCourse	Councilman

Others present: Wester Miga, Paul Hai, Laurinda Minke, Charlie Minke, Sue Mills, Ruth Olbert, Joan Burke, Cliff Demars, Mary Lamphear, Rose Bush, Marlene Bott, Kevin Bolan and Mary Pound.

Meeting was called to order by Supervisor Deloria at 7:00 pm. Motion was made by Councilman Bott to approve the minutes of the January 28, 2020 meeting. Seconded by Councilman LaCourse and carried.

Motion was made by Councilman Bott to approve the General Fund Abstract #3 in the amount of \$24076.42. Seconded by Councilman LaCourse and carried.

Motion was made by Councilman Olbert to approve the Highway Fund Abstract #3 in the amount of \$13461.62. Seconded by Councilwoman Fennessy and carried.

Supervisor Deloria was able to get the key to the bank property in Winebrook. He and Councilman Olbert inspected the property. A letter will be sent to National Leasing Company requesting a condition survey.

The Tahawus Rail line is officially in bankruptcy court. Essex County is looking into obtaining more information.

The Salt Shed construction meeting is set for February 13, 2020.

The committee for the Events/Marketing Assistant position recommends hiring Dave Hughes for the position.

There was discussion on purchasing a drone and GoPro for town use to develop motion videos and aerial imagery of the region. Supervisor Deloria will look into this.

Plywood has been attached to the fence at the landfill in response to the Dept. of Labor inspection. We also need to put cones and a barrier in front of the guide rail and a sign with notice to employees to stay back 6 feet. This will be completed tomorrow and pictures will be taken and sent to the Dept. of Labor.

The Town of Newcomb will have a Shared Services Agreement with Minerva for the USDA Food Bank. Councilwoman Fennessy will be available at the meal site on February 20-21<sup>st</sup> to help those who would like to sign up for this program. Delivery will be twice a month.

Highway Supt. Demars reported that the Grader that is being rented has been delivered.

A draft of a Local Law requiring residency requirements is included. Council should review and they will discuss at the next meeting.



Motion was made by Supervisor Deloria to adjourn. Seconded by Councilman Bott and carried at 8:05 pm.

Respectfully submitted \_\_\_\_\_

January 1, 2020

**At the Organizational meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the first day of January 2020 at 10:00 A.M.**

Meeting was called to order by Supervisor Deloria at 10:00 a.m.

**Elected Officers** Town Clerk, Mary Pound administered the Oath of Office to newly elected Council member Paul **LaCourse**, Council member Dave **Olbert**, Supervisor Robin **DeLoria**, Highway Superintendent Clifford **Demars**, Assessor Lowell **Stringer** and Assessor Edna **VanAuken**.

**Others present:** Council Member Don Bott, Council Member Lana Fennessy, Councilman LaCourse, Wes Miga, Joan Burke, Roy Ginsberg, Kiersten Ginsberg, Lowell Stringer, Cliff Demars, Lori Demars, and Erica Demars.

**Appointed Officers and Oath of Office**

**Tax Collector Deputy Appointment to be announced.**

Supervisor Deloria appointed Wester Miga to be Deputy Supervisor.

Supervisor Deloria appointed Dr. Joan Burke as Town Historian.

Town Clerk, Mary Pound appointed Marchele Chase as Deputy Town Clerk. Her primary duties shall be preparing the warrants.

Highway Supt., Cliff Demars appointed Lori Demars as Deputy Highway Supt.

Motion was made by Council member Supervisor Deloria to appoint Kevin Bolan PA-C as Public Health Officer, seconded by Council member Bott and carried.

Deputy Supervisor **Miga**, Deputy Town Clerk **Chase**, Deputy Highway Superintendent **Demars**, Dr. **Burke** Historian and Kevin **Bolan** Public Health Officer filed their respective Oath of Office for their appointed positions with Town Clerk, Mary Pound.

**Salaries of Elected Officials**

Motion was made by Council member Olbert for a Resolution adopting Elected Officials salaries for 2020.

<b>Elected Officials</b>		<b>2020</b>
Town Supervisor	Robin DeLoria	\$44,189.53
Deputy Supervisor	Wester Miga	\$9,747.69
Town Clerk	Mary Pound	\$17,773.91
Town Council (#4)	Don Bott, Dave Olbert	\$9,747.69
	Lana Fennessy, Paul LaCourse	\$9,747.69
Town Assessor (Chairman)	Lowell Stringer	\$13,633.22
	Edna Van Auken	\$13,633.22
	Jennifer Fifield	\$13,633.22
Town Tax Collector	Karen Darrah	\$11,325.44
Superintendent of Highways	Cliff Demars	\$80,512.18
Town Justice	Robert Ward	\$13,633.22

Motion was duly seconded by Council member LaCourse, carried and adopted by roll call vote as follows: Supervisor Deloria – Aye, Council member Fennessy – Aye, Council member Olbert – Aye, Council member Bott – Aye, and Council member LaCourse– Aye.

**Salaries of Appointed Officials and Employees**

Motion was made by Council member Olbert setting the 2020 hourly wage and annual salaries for the following positions:

**Appointed Officials**

Clerk to Supervisor	Mary Pound (annual)	\$53,412.34
Administrative Assistant	Marchele Chase	\$19.25 (hr.)
Chairman Bd. Of Assessors	Lowell Stringer (annual)	\$6,814.01
Budget Officer	Robin Deloria (annual)	\$22,416.56
Deputy Town Clerk	Marchele Chase (annual)	\$3,446.89
Town Historian	Dr. Joan Burke	
Reg. Of Vital Statistics	Mary Pound (annual)	\$200.00
Clerk, Highway Superintendent	Lori Demars (annual)	\$15,407.80
Town Tax Collector Deputy		\$3,446.89
Justice Clerk	Jennifer Fifield (annual)	\$3,063.00
Animal Control Officer	Lorinda Marconi (annual)	\$1,225.00
Assessment Bd of Review (#3)	Mike Tracy, Drew Cullen, Robert Hampson (annual)	\$375.00
Assessment Bd. Of Review *Chair	<i>Chair Appointed by ABR members</i>	\$50.00

**Medical Center**

Health Officer	Kevin Bolan (PA-C)	\$0.00
Physician Assistant	Kevin Bolan (annual)	\$63,320.00
Physician Assistant	Denise Bolan	\$0.00
Registered Nurse	Katherine O'Malley	\$30.20 hr.
Health Office Senior Clerk	Jolene Hlavaty	\$25.20 hr.
Clerk Receptionist	Ricki Dick	\$19.00 hr.
Medical Substitute	Virginia Jennings	\$18.22 hr.
Phlebotomist	Laura Bartlett (20 hrs.)	\$18.22 hr.

**General Fund Maintenance**

General Mechanic	Eugene Bush	\$31.35 hr.
Maintenance Person	Nelson Turcotte	\$30.35 hr.
Maintenance Person (seasonal)	Charles Canon	\$30.35 hr.
Town Hall, Overlook	Beth Poulin	\$16.45 hr.
Janitor, Medical Center	Tammy Walsh Larabee	\$16.45 hr.

**Code Enforcement**

Code Officer and Building Insp.	George Damasevitz	\$26.00 hr.
Code Officer and Building Insp.	John Williams (as needed)	\$26.00 hr.
Clerk – Planning, Zoning, Youth	Ricki Dick (annual)	\$4,563.50

**Water and Sewage Dept.**

Water Superintendent	Raymond Bush (annual)	\$10,618.13
Sewer Plant Supt.	Tracy Smith (annual)	\$5,000.00

**Transfer Station**

John Harrington – Dept. Head	John Harrington	\$18.22 hr.
Attendant	Warren Fifield	\$16.30 hr.
Attendant	Joseph La Point	\$16.30 hr.
Attendant – (Sub)		\$14.30 hr.

**Recreation Attendants****Gore Program- (Only 2 paid per trip)**  
Garrett Phelps, Paul Hai, Mandy Bush,  
AnnMarie O'Donnell - *Gore Program*Ellie Yandon – \*Driver (Lodge  
Chaperone)**Ski Center**Janice Wright, Rick Bailey, AnnMarie  
O'Donnell, Mandy Bush, Dave  
O'Donnell**Rink**

Rita Stubing \$14.96 hr.

**Medical Car Drivers**

Marlene Bott	\$17.57 hr.
Rose Bush	\$17.22 hr.
<i>Kim Moses</i>	\$17.22 hr.
<i>Dennis Thibodeau</i>	\$17.22 hr.
<i>Linda Stringer (sub)</i>	\$17.22 hr.
<i>Gene Poulin (sub)</i>	\$17.22 hr.
<i>Violet Fifield (sub)</i>	\$17.22 hr.
<i>Russ Drennan (sub)</i>	\$17.22 hr.

**Senior/Recreation Van Drivers**

Ellie Yandon – Gore Program	\$17.22 hr.
Robert Ward	\$17.22 hr.
Mike Tracy	\$17.22 hr.
Mitch Moses	\$17.22 hr.
Rose Bush (Sub)	\$17.22 hr.
Denis Thibodeau (Sub)	\$17.22 hr.
Kim Moses (Sub)	\$17.22 hr.

**High Peaks Golf Course - Seasonal**

Head Grounds Keeper	Charles Canon	\$30.35 hr.
Grounds Keeper- Mechanic	Gene Poulin	\$28.35 hr.
Grounds Keeper - Mechanic	Craig Poulton	\$20.10 hr.
Club House Sup.	Linda Stringer	\$17.80 hr.
Club House Att.	Robert Yandon	\$16.30 hr.
Club House Att. (Substitute)	Robin Reardon	\$14.30 hr.

**BTI Program Staff**

Program Manager	Edna Van Auken	\$29.72 hr.
Senior Applicator (Licensed)	Eric Van Auken	\$19.29 hr.
Applicator (#4)	David O'Donnell, Ann Marie O'Donnell	\$18.45 hr.
	Dennis Thiboeau, Steve Moses	\$18.45 hr.

**Historical Building**

Photo/Graphics Designer	Laurinda Minke	\$18.74 hr.
Clerical Worker/Clerk	Suzanne Mills	\$14.80 hr.

**Publicity, Events, Marketing, Social Media and Digital Media**

Coordinator, Graphic Design	Laurinda Minke (annual)	\$20,828.00
Events/Marketing Assistant	_____ (annual)	\$8,500.00

This Resolution was duly seconded by Council member Fennessy, and adopted by roll call vote as follows:

Supervisor Deloria – Aye, Council member Fennessy – Aye, Council member Olbert – Aye, Council member Bott –Aye, and Council member LaCourse– Aye.

**Appointments for Commissions and Boards**

Motion was made by Council member Fennessy to appoint the following **Youth Commission Members** for 2020: Colleen Sage, Mary Lamphear, Melissa Yandon, Chris Fisher, Katie Richards and alternate, Ricki Dick - Clerk. Seconded by Council member Olbert and carried.

Motion was made by Council member LaCourse to appoint the following **Planning Board Members** for 2020: Paul Hai - Chairman, Mark Miller, Rosemary Bush, Beth Stalker,

Suzanne Paul, Richard Sage, Joanne Bush and Ricki Dick Clerk and Jen Fifield as alternates. Seconded by Council member Olbert and carried.

Motion was made by Council member Fennessy to appoint the following **Zoning Board of Appeals** Members for 2020 Michael Tracy, Marlene Bott, Lorraine Miga, Matt Winslow, Monica Young and Ricki Dick Clerk and Jen Fifield as alternates. Seconded by Council member Olbert and carried.

Motion was made by Council member Bott to appoint the following **Assessment Board of Review** Members for 2020 Michael Tracy, Drew Cullen and Robert Hampson. Seconded by Council member Fennessy and carried.

### **Miscellaneous Resolutions and Motions**

Motion was made by Council member Olbert that **Wester Miga** be designated as a delegate for the Town of Newcomb at the Association of Towns meeting in New York City on February 16-20 and that Planning Board Chairman **Paul Hai** be designated as an alternate delegate. Seconded by Council member Bott and carried.

Motion was made by Council member Fennessy to set the mileage for Town Business at the federal rate of \$0.58 cents per mile, Official newspaper: **Glens Falls Post Star**, and **SUN Community News**, Official Depository of funds: **Community Bank**, Town Attorney and Planning Board Attorney: **Mark Schachner** at a per diem rate. Seconded by Council member Olbert and carried.

Motion was made by Council member Olbert to authorize **Supervisor Deloria** and **Deputy Supervisor Wester Miga** to sign Town Checks. Seconded by Council member Fennessy and carried.

Motion was made by Council member Fennessy to pay expenses for authorized officials attending the following: Essex County Magistrates Assoc. meeting, Essex County IDA, Essex County Youth Board/Planning Committee, Adirondack Assoc. of Towns & Villages, Adirondack North Country Assoc., Adirondack Park Agency, New York Planning Federation, New York State Association of Counties, Adirondack Architectural Heritage, DEC Policy Group meetings, Highway Association, NYS Supt. of Highways and Professional Development Conference, Medical Conferences, Association of Towns, *Adirondack 5 Towns* and Golf Course Education meetings and other Board approved functions. Seconded by Council member LaCourse and carried.

Motion was made by Council member Olbert to authorize the Supervisor to sign a contract with **Dr. Russell Rider M.D.** to provide license medical services to the Town of Newcomb for operation of the Newcomb Health Center for 2020 year. Seconded by Council member Fennessy and carried.

Motion was made by Council member Olbert to authorize the Supervisor to sign a contract with **Kevin Bolan PA-C** to provide physician assistant services under the license of Dr. Russell Rider M.D. to the Town of Newcomb in the Newcomb Health Center for 2020 year. Seconded by Council member LaCourse and carried.

Motion was made by Council member Bott to approve the hours of operation for the **Newcomb Health Center** for 2020 as follows: Monday 8am-5pm, Tuesday 8am-6pm, Wednesday and Thursday 8am-4pm and Friday 8am-3pm. Seconded by Council member LaCourse and carried.

Motion was made by Council member Fennessy to authorize the Supervisor to enter into agreement with the **Newcomb Volunteer Fire Department** for fire protection and ambulance services to the Town of Newcomb Fire Protection District in the amount of \$348,810.00 for 2020. Seconded by Council member Olbert and carried.

Motion was made by Council member Fennessy to authorize Supervisor Deloria to make payment of the Golf Course beverage purchases, utilities and insurance prior to audit. Seconded by Council member Bott and carried.

Motion was made by Council member Olbert to approve the per diem stipend of \$76.00 maximum per day for officials and employees attending the February 16-19, 2020 Association of Towns meetings in NYC. Seconded by Council member Fennessy and carried.

Motion was made by Council member Bott to approve payment of fireworks invoices in advance of Board meetings. Seconded by Council member LaCourse and carried.

Motion was made by Council member Olbert, to approve **Mark Yandon** at the per-diem rate of \$30.00 per hour for work related to the OSI McNaughton Cottage, Salt Shed and Welcome Center/Historical Museum grants. Hours associated with each of these will be submitted to the Board during claims process. Seconded by Council member Fennessy and carried.

Motion was made by Council member Fennessy, to approve **Jennifer Betsworth** as “Santanoni Interpretive Coordinator” from April 12 thru October 11, 2020 at a stipend in the amount of \$5,000 to be paid from Santanoni CP account. She will help manage work plans for the summer interns and volunteers. She will also be setting up social media accounts for Facebook and Instagram. Seconded by Councilman Bott and carried.

Highway Superintendent Cliff Demars reported that he will be employing **Andrew Sanders** as a **Probationary Full-time MEO** beginning January 6<sup>th</sup> at the rate of \$26.25 in accordance Article VI-12 and Article VIII of the Town Boards contract with the Town of Newcomb Highway Employees Association.

Highway Superintendent Cliff Demars reported that **Gene Poulin** will be employed during the winter months from November 1<sup>st</sup> through April 31<sup>st</sup> as a **Probationary Full-time Seasonal HEO** beginning January 6<sup>th</sup> at the rate of \$28.35 in accordance Article VI-12 and Article VIII of the Town Boards contract with the Town of Newcomb Highway Employees Association. Gene has agreed to remain employed at the Golf Course from May 1<sup>st</sup> through October 31<sup>st</sup>.

Motion was made by Council member Olbert to provide full time status to **Gene Poulin** with major medical and other employee benefits. Health insurance will be split between Town General and Highway. Gene will start with Highway on January 6<sup>th</sup>, Seconded by Councilman LaCourse and carried.

The January meetings are set for January 14<sup>th</sup> and 28<sup>th</sup>.  
February meetings are set for February 11<sup>th</sup> and 25<sup>th</sup>.

Motion was made by Council member Fennessy to adjourn. Seconded by Council member Bott and carried at 10:55 a.m.

Respectfully Submitted \_\_\_\_\_